

ADVERTISING INSERTION ORDER

COURTS & RIDGES NEWSLETTER

PMP - Property Management People, Inc.

101 Blue Seal Drive, Suite 100, Leesburg, VA 20175

Fax: (703) 771-9366 Email: advertising@courtsandredges.org

ADVERTISING CONTACT INFORMATION

Business Name:	
Contact Name:	
Street Address:	
City/State/Zip:	
Phone:	
Fax:	
Email:	
Courts & Ridges Res.:	<input type="checkbox"/> YES, I live in the C&R. If address different to above please provide
	<input type="checkbox"/> NO, I do not live in the C&R
	Nonresident Advertisers will be included in the newsletter email notification list for Newsletter download

INFORMATION FOR ADVERTISERS

Deadlines	Submission and payment due by the 1st of the preceding month for Advertisements, by the 7th of the preceding month for Classifieds.
Ad Sizes:	1/4 Page = 3.25" W x 4.5" H. 1/8 Page = 3.25" W x 2.0" H. 1/2 Page = 7" W x 4.5" H. Full 7" W x 9" H. Classified = 40 words max. All Ads B&W
Ad Format:	Ad formats supported are jpg, gif, or bmp, tif, or pdf.
Circulation:	The Courts & Ridges Newsletter is delivered to free to 412 homes within the community and online at http://courtsandredges.org
Payment Info:	Total due should be sent with this insertion order. Checks only accepted
	Please send check payable to Courts & Ridges of Ashburn Assoc. to the above address.

ADVERTISING RATES & INFORMATION PER ISSUE

Non Resident	1 issue	3 issues	6 issues	Business Classified	Personal Classified	Lost & Found	
Full Page	\$150	\$130	\$100				
1/2 Page	\$100	\$85	\$65				
1/4 Page	\$70	\$60	\$45				
1/8 Page	\$40	\$35	\$30	\$10	\$5	Free	

Resident	1 issue	3 issues	6 issues	Business Classified	Personal Classified		
Full Page	\$100	\$85	\$65				
1/2 Page	\$70	\$60	\$45				
1/4 Page	\$40	\$35	\$30				
1/8 Page	\$25	\$20	\$15	\$5	Free	Free	

Total Payable:	
Provide Ad Material:	<input type="checkbox"/> New Ad (email Ad artwork or classified text to advertising@courtsandredges.org)
	<input type="checkbox"/> Re-Run Last Ad.
	<input type="checkbox"/> Upgrade Ad. (email Ad artwork to advertising@courtsandredges.org)
	<input type="checkbox"/> Preferred Placement (add 20% - please contact advertising@courtsandredges.org before ordering)
	Ad's will appear in next and preceding issues unless contract specified

SPECIAL INSTRUCTIONS

The editor reserves the right to reject any advertisements for any reason. Ads that are deemed inappropriate or distasteful for this publication will not be run. No political advertising permitted. Advertising orders cannot be canceled after the deadline without prior arrangements. Questions can be forwarded to communications@courtsandredges.org