

Approved MINUTES
The Courts & Ridges of Ashburn HOA
Board of Trustees Meeting
20361 Susan Leslie Terrace
Ashburn, VA 20147
July 11, 2005

BOARD MEMBERS PRESENT:

- Neil Manausa, President; Dave Arundel, VP; Jim Alba, Mark Redd, Greg Truba
- Staff Members: Liz Deapen, Community Manager, PMP

CALL TO ORDER:

Neil Manausa called the meeting to order at 7:00pm.

BOARD MEMBERS ABSENT:

Matt LeClercq (E); Walt Koehler (E).

GUESTS:

Mike Chajkowski and Bill Gary from Splash Aquatics were present to discuss any issues about the incident at the pool on July 4th. Splash had documented the incident and faxed it to Liz Deapen promptly.

Susan Truba described an incident that occurred on July 1st in the 3-foot section of the main pool in which she pulled an approximately three-year-old child from the pool. Mrs. Truba stated that appropriate action was not taken afterward by the lifeguards. Mr. Chajkowski replied he would like the opportunity to discuss the incident with the lifeguard. Neil Manausa stated that all incidents need to be documented.

Neil Manausa asked Mike Chajkowski to hold a staff meeting to raise awareness and stress documenting all incidents and then contact Liz Deapen and Larry Cimbalista with results. A discussion followed about implementing an 'arm's-length policy' or height or age restriction. Bill Gary explained that a triple whistle is only for guards. After a triple whistle the guards decide whether to clear the pool with a long whistle.

A discussion was held about calling 911 and not canceling the call once it's been made.

Bill Gary suggested for next year's swim test to require swimmers to tread water in addition to swimming the length of the pool.

Bill Gary discussed the coverage for Courts and Ridges, which is that when five guards are on duty (which is 85% of the day), two should be up on the stands. When one guard is up and a few swimmers are in each end, the pool is covered since a triple whistle brings the guards in the office to the pool quickly. During Swim Team practice, two guards should always be up. Bill Gary will re-educate his staff on the coverage policy. If residents see a situation where guards should be up and are not, they should contact Tony, Kevin, or Bill.

Neil Manausa asked Bill Gary to make the lifeguards aware of the blind spot in the three-foot section.

In response to Kelly Brynda's question about the Chiodini family wanting clarification on the 911 calls, Liz Deapen stated she talked to the family on Tuesday. Also, Liz Deapen is to convey to the family that as a result of the meeting, policy has been changed.

COMMITTEE REPORTS:

- **Pool Committee (PC):** Larry Cimbalista said they are working on next year's budget. A discussion was held about implementing an 'arm's-length rule' or height restriction.
- **Communications Committee (CC):** Mark Wright stated that the next newsletter deadline is July 27th.
- **Events Committee (EC):** Diana Wilkins reported that everyone had a great time at the July 4th event. A Teen Pool Night is scheduled for next week. Teens can bring a guest.
- **Neighborhood Watch (NW):** Andy Adams has an event scheduled for July 25th where an officer will be present to discuss concerns over response to calls. Andy Adams received an okay from the Board to begin investigating painting house numbers on curbs.
- **Open Space Committee (OSC):** Mark Wright reported that the committee has re-adjusted the budget as discussed at the last BOT meeting. Liz Deapen answered Mark's questions regarding which types of items are to be included in next year's OSC budget. In response to Neil Manausa's request, Liz Deapen gave an update on the Sun Valley Mews issue. A letter from Loudoun County states that patios are allowed but structures such as decks are not.
- **Swim Team Committee (STC):** Rick Tashjain said the next meet is on Saturday morning. They will set up the tent outside the fence for the visiting team. A parent volunteer will monitor parking. Rick asked about getting donations from local stores for concession sales. The BOT okayed the sale of water bottles with ads that are being donated by a resident who is a real estate agent. Neil Manausa asked Kelly Brynda to contact Joyce Cimbalista about some spreadsheet corrections. Liz Deapen needs SSNs and 1099s in order to issue checks for coaches' salaries. In response to complaints about the starter noise, the STC will limit the time the starter is in use. A parent will take team photos and release them to parents via the web site at a cost of \$1, which will go to the web master.

APPROVAL OF MINUTES:

A MOTION was made by Jim Alba to approve the June 13th BOT meeting minutes. The motion was SECONDED by Mark Redd. The motion (BOT-0705A) was APPROVED (5-0-0).

ACTION ITEMS:

- Before the next BOT meeting, Liz Deapen is to send her policy resolution rules enforcement re-write to Walt Koehler, and agree on a version that could be sent to Ray Ceresa.
- Dave Arundel made a MOTION to approve new ARB members Kirk Rogall and Beth van Burk. Greg Truba SECONDED the motion. The motion (BOT-0705B) was APPROVED (5-0-0).
- The BOT discussed clubhouse use during events and agreed that it should not be used as a weather shelter by pool users or by the Swim Team. Also the clubhouse should remain locked during events. The pool emergency exit gate may be opened if required for events or meets but only if the gate is attended.
- Mark Redd made a MOTION to make an announcement at the pool entrance that anyone less than six inches above the minimum depth of the pool must be accompanied in the water by a responsible adult who is within arm's reach. Jim Alba SECONDED the motion. The motion (BOT-0705C) was APPROVED (5-0-0).
Larry Cimbalista is to decide how to best implement signs or markers indicating the height

restriction.

- Liz Deapen will email the aging report to Neil Manausa and it will be in a different format next month.

ADJOURN:

The meeting was adjourned at 9:13pm in a MOTION made by Jim Alba.

Respectfully submitted,

Walter M. Koehler, Secretary
Board of Trustees
Courts & Ridges of Ashburn Association

Date