

Approved MINUTES  
The Courts & Ridges of Ashburn HOA  
Board of Trustees Meeting  
20361 Susan Leslie Terrace  
Ashburn, VA 20147  
January 10, 2011

**BOARD MEMBERS PRESENT:**

- Karthik Srinivasan, President; Rob Altland, Treasurer; Richard Thetga, Member at Large
- Staff Members: Audra Wallace, Community Manager, PMP

**CALL TO ORDER:**

Karthik Srinivasan called the meeting to order at 7:03pm.

**BOARD MEMBERS ABSENT/LATE:**

Karen Farrell, Member at Large (Excused); Barbara Diaz, Vice President (Unexcused); Peace Coyle, Secretary (Excused)

**COMMITTEE REPORTS:**

**Architectural Review Board (ARB):** Audra reported that there are two applications to be reviewed at this week's meeting.

**Communications Committee (CC):** Mark Wright said that the newsletter has been sent out.

**Pool Committee (PC):** Audra said the committee discussed the pool management contract.

**Open Space Committee (OSC):** Mark said things are quiet this time of year. Larry Cimbalista will be the contact representing townhouses for advising on snowplowing.

**Swim Team Committee (STC):** Not present.

**Events Committee (EC):** Not present.

**FINANCIALS:**

Rob Altland stated that the financial reports look fine.

**GUEST:**

Kobby Okum from Edward Jones was present to review the accounts with the Board. The Board confirmed that there are two separate accounts, with one for townhomes and one for all common area. Kobby estimates there is \$93K in cash and requested information on how much should remain available in cash each month. The one CD that is not with Edward Jones could be transferred 'in kind'. The Board discussed rolling over the CD that is due to expire in February and transferring the Kansas City Bank CD to Edward Jones when it expires in December. Audra will send Kobby the projected monthly expenses for 2011. The Board agreed to wait until after the Election to make a decision on investing the cash.

Rob Altland will document this evening's discussion and email it to the Board members.

**ANNOUNCEMENTS:**

ARB 1/12; BOT 2/14; STC 1/19; OSC 2/7.

**MINUTES:**

A MOTION was made by Rob Altland to approve the December 13, 2010 minutes. Richard Thetga SECONDED the motion. The motion (BOT-0111A) was APPROVED (3-0-0).

**MANAGEMENT REPORT:**

- Audra said three nominations have been received so far.
- Members volunteering for the Elections Committee so far are: Joyce Cimbalista, Mark Wright, and Kelly Altland. Joyce and Rob will try to find three more volunteers.
- The pool committee is recommending staying with U.S. Aquatics.
- The Board discussed rates for outside pool memberships. Audra will check with other communities to see what they're charging for 2011.

**ACTION ITEMS:**

- Joyce and Rob will try to find three more volunteers for the Elections Committee. A motion can be made at the February meeting to appoint the committee members.
- Karthik Srinivasan made a MOTION to approve the pool management contract for 2011 with U.S. Aquatics for \$44,970 (same as last year). Richard Thetga SECONDED the motion. The motion (BOT-0111B) was APPROVED (3-0-0).

**NEW BUSINESS:**

- Audra will tag the vehicle with trash and wood pallets that is parked on Susan Leslie Drive.
- Joyce will contact Jennifer Solomon and set up a date for the Spring Yard Sale.
- Audra will keep a spreadsheet of snowplowing expenses showing a running tab. Audra will add Richard Thetga to the email list of residents who help monitor and make decisions on plowing.

**ADJOURN:**

The meeting was adjourned at 8:00pm in a MOTION made by Karthik Srinivasan.

Respectfully submitted,

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Peace Coyle, Secretary  
Board of Trustees  
Joyce L. Cimbalista, Recording Secretary  
Courts & Ridges of Ashburn Association

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Date